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M c L a r e n V a l e S A 5 1 7 1
P (0 8) 8 3 2 3 8 6 8 4
F (0 8) 8 3 2 3 9 9 1 3
E kindy.director@madgekgn.sa.edu.au
W www.madgekgn.sa.edu.au

AGREEMENT TO PAY OVERDUE FEES BY INSTALMENTS

I _____ agree that I am indebted to Madge Sexton Kindergarten for the sum of \$ _____ for Term _____ fees for my child _____ and that I will pay this sum in accordance with the following terms:

1. I will pay an instalment of \$ _____ every (week/fortnight/month).
2. The first instalment must be made by no later than 3.30pm on this date: _____
3. Every following instalment must be made by no later than 3.30pm on (every Monday/every second Monday/ the 1st day of every month) until the full amount of the debt is paid.
4. Should two instalments not be paid on time, the Governing Council may decide to add an additional late fee to your account of \$5 for each term owing.
5. I understand that I will not receive my child's Preschool Statement of Learning, Learning Folder and other materials at the end of my child's time at Kindergarten until all overdue fees have been paid.

Name: _____ (Parent/Caregiver)

Signed: _____ Date: _____

Name: _____ (Director)

Signed: _____ Date: _____